

Sports

Sports forms will be required prior to the start of each season (fall, winter and spring). An Interval Health History form, as well as each specific sports registration form and payment will be due and must be approved prior to student participation. All checks will be held until the start of the season. Dates and deadlines will be sent out via mail or email. All forms will be available on the website under the forms tab.

Optional Lunch

Siena contracts with various vendors to provide lunch on a daily basis to our children. Families have the option to purchase lunches for as few or as many days as they would like. Orders are placed online at several times during the year, per communicated schedules.

PAC

Parent Advisory Committee (PAC) helps coordinate various school events and activities. All parents and guardians are encouraged to actively participate in PAC and complete the volunteer sheet outlining areas of expertise that can support Siena.



Nurturing Faith and Intellect

sienacatholic.org

Siena Catholic Academy
2617 East Avenue
Rochester, NY 14610
Phone: 585-381-1220
Fax: 585-381-1223
Email: office@sienacatholic.org

A Parent's Guide...

Siena Catholic Academy

At-a-glance

Communication

Each week we send an email with items related to the functioning of the school, including a school newsletter, informational fliers, and forms. Emails will be sent to the addresses we have in MSP. If you do not have an email address, please contact the main office.

Attendance

Students need to be their homerooms and ready for morning prayer and announcements by 7:45.

Absences: Parents must notify the Main Office at 585-381-1220 before 7:45 am to report student absences. Messages may be left on the school's voice mail at any time. Students must bring a signed note upon their return to school.

Tardiness: A student is considered tardy after 7:45 am. Students arriving late must report directly to the main office. Every three late arrivals per quarter will result in an afterschool detention. Parents and guardians are responsible for ensuring punctual arrival. Plan according to the weather and traffic patterns.

Dismissal

Students not riding the bus home must be picked up from school by 3:00 pm. There is no supervision after 3:00 pm except for the following situations:

- Students attending a club meeting, sports practice or are waiting as a team for rides to a game, will be supervised by a faculty/staff member. Parents must pick up their child promptly at the end of the meeting or practice. There is no supervision provided after the event.
- Students who have afterschool detention will be dismissed at 3:30 pm and must be picked up at that time.

Students who wish to attend a school game any time after school must go home and then return at game time.

MSP

My Student's Progress (MSP), is the means by which we maintain students' electronic records. Parents and guardians can access their child's grades in all courses by logging in to: (<https://rochester.mystudentsprogress.com/MSP/index.cfm>). Parents and guardians should keep their contact information current by logging in and updating their demographic information.

Student Planners

Students will purchase their Assignment Planners on the first day of school. Refer to School Supply Lists for pricing and payment options.

Uniforms/Dress Code

The school dress code may be found in the Student/Parent Handbook. Items to note:

- Siena grey or burgundy zip-up fleece with the Siena logo must be worn daily from November 1st to April 30th as part of the Winter Uniform. Siena khaki shorts may be worn as part of the Fall (prior to 11/1) and Spring Uniform (on or after 5/1).
- For Non-Uniform or Dress Down Days, during the Fall and Spring, students may wear shorts, but they must be either Siena uniform shorts or Siena PE shorts.

If Non-Uniform dress code is not adhered to, students may be kept from upcoming dress down days.

Google Classroom

Assignments, projects and tests are posted on Teacher Google Classroom pages. Students can check these pages to obtain assignments missed due to absences.